



Normal Re-instatement (Companies and Close Corporations):

If any other conditions are applicable to the re-instatement, the normal re-instatement process must be followed.

Application filed after 1 May 2011 for both companies and close corporation

- (1) CoR40.5; *
- (2) Filing Fee R200 *
- (3) Certified ID copy of applicant; *
- (4) Certified ID copy of director/member; *
- (5) Deed search to confirm whether entity has immovable property or not, → Deeds office ^{CNR} _{Bosman} _{Pretoria}
- (6) Letter from Treasury if immovable property;
- (7) Letter from Public Works if immovable property; and ignore if cc or Pty is not owning a property
- (8) Copy of notice in local newspaper giving 21 days clear notice of attention to restore (Full page)

An example of how the advert should read: *

Content on the newspaper advert

"Be please to take notice that (name of member) intends making application to the Commissioner of CIPC, for the re-instatement of (Name & Registration number of CC).

Be please to take notice further that any objection to the application must be lodged with the Commissioner of CIPC within twenty one (21) days of the date of publication hereof."

The National Treasury

Contact person: Mr. George Tembo
E-mail: george.tembo@treasury.gov.za
Tel number: (012) 315-551
Fax: (012) 315-5522

Department of Public Works

Contact person: Mr. André Meyering
E-mail: andre.meyering@dpw.gov.za
Tel number: (012) 337-2147
Fax: (012) 328-3776

Customers should note that the information and requirements indicated within this guideline may change from time to time and therefore the document may become out dated over time. Customers are advised to regularly refer to the CIPC website, www.cipc.co.za for changes and updates.

Physical Address

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Sunnyside
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Postal Address

Companies
P O Box 429
Pretoria
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Customer Contact Centre

National: 086 100 2472
International: (+27) 83 900 2427